



TERMS OF REFERENCE FOR WEDMORE PARISH COUNCIL'S HIGHWAYS, CAR PARK AND BROOK COMMITTEE

MEMBERSHIP

- Up to 8 Councillors to include the Chair or Vice Chair of the Committee.
- Chair, Vice Chair and membership of the Committee will be decided at the Parish Council Annual Meeting.

QUORUM

- A Quorum will be 3 Councillors to include Committee Chair or Vice Chair.

MEETINGS

- The Committee will meet twice per year in the Parish Rooms, if this is not possible will meet via Zoom or similar.
- The Clerk will minute all meetings of the Committee and the minutes will be submitted to Councillors for adoption at the next full Parish Council meeting.

PURPOSE

- The Committee is established to consider all Highways, car park and brook matters

POWERS AND RESPONSIBILITIES

- To take forward the transport policy proposals contained within the Neighbourhood Plan
- To observe and report on issues in the highway network and public transport within the Parish

- To advise on transport issues arising from planning applications for new development – and to determine associated highways committee priorities for the use of CIL and S106 funds arising from new development, making recommendations as necessary to Full council
- To prepare annually a budget for costs incurred, to be submitted to the Finance committee no later than the end of October
- To liaise with the local County Councillor and Area Traffic Manager on issues requiring action by the County Council
- To promote the use of the public car park – and to maintain an overview of on street parking restrictions to maintain a fair balance between residents, local businesses and visitors in liaison with the Area Traffic Manager
- To promote a voluntary community-led vehicle speed reduction programme
- To promote measures to encourage walking or cycling instead of using a car
- To identify and propose locations for electric vehicle charging points
- To maintain an overview of the brook flow through the residential areas of the parish and report any matters arising to full council or relevant authority for action
- To attend as necessary any relevant training sessions as offered by S.A.L.C. (and to read all relevant documentation to ensure the Committee is aware of current legislation and regulations.)
- To always consider Wedmore PC commitment to / and contents of the Green Charter in the committees' decision making process.

Date of Issue 18 November 2021

Date of next review November 2023