



WEDMORE PARISH COUNCIL

Council Summons and Agenda

To: The Chairman
and all members of the Parish Council.

The Annual Meeting of **Wedmore Parish Council** will be held by video conferencing,
on **Wednesday 19th May 2021 at 7.30 pm.**

The business to be dealt with is set out on the **AGENDA** below.

Members of the public and press are welcome to attend the meeting. The Chairman will at a convenient time in the transaction of business, allow any members of the public to make representations, answer questions or give evidence relating to the matter or business being transacted at the meeting. This opportunity will also apply to any member who is otherwise excluded due to a declared interest.

Rod Pring – Clerk

Dated: 12th May 2021

- 21.05.1. **ELECTION OF CHAIR FOR THE YEAR 2021/2022**
- 21.05.2. **ELECTION OF VICE CHAIR FOR THE YEAR 2021/2022.**
- 21.05.3. **TO CONFIRM THE MINUTES OF THE MEETING HELD ON APRIL 21ST 2021**
- 21.05.4. **MATTERS ARISING** – Note: For information only as Resolutions cannot be agreed at this agenda item.
- 21.05.5. **REPORTS FROM COUNTY AND DISTRICT COUNCILLORS** (by invitation)
- 21.05.6. **DELEGATION ARRANGEMENTS TO COMMITTEES AND SUB-COMMITTEES AND EMPLOYEES.**
- 21.05.7. **TERMS OF REFERENCE FOR COMMITTEES.**
- 21.05.8. **TO APPOINT MEMBERS TO SERVE ON THE UNDERMENTIONED COMMITTEES.**
 - Cemetery
 - Facilities, Allotments & Footpaths
 - Finance & General Purposes
 - Highways, Car Park & Brook
 - Housing
 - Planning
- 21.05.9. **TO APPOINT REPRESENTATIVES ON THE UNDERMENTIONED BODIES**
 - IOW News
 - Play Areas
 - SALC
 - Village halls
 - WPFMC
 - Twinning Association

- 21.05.10. TO CONFIRM ANNUAL INSURANCE COVER IN RESPECT OF ALL INSURED RISK
- 21.05.11. TO REVIEW THE COUNCIL'S COMPLAINTS PROCEDURE.
- 21.05.12. TO REVIEW PROCEDURES FOR FREEDOM OF INFORMATION AND DATA PROTECTION REQUESTS
- 21.05.13. TO AGREE THE CHAIRMAN AND CLERK CAN SIGN THE ANNUAL ACCOUNTS FOR FINANCIAL YEAR 2020/2021 .
- 21.05.14. TO AGREE THE COUNCIL'S FINANCIAL REGULATIONS AND INTERNAL FINANCIAL CONTROLS
- 21.05.15. TO RECEIVE AND APPROVE THE INVENTORY AND ASSET REGISTER OF COUNCIL PROPERTY.
- 21.05.16. TO NOTE ANY DEEDS AND TRUST INVESTMENTS IN THE CUSTODY OF THE COUNCIL.
- 21.05.17. TO ANNOUNCE THE WINNER OF THE HENRY BUTT TROPHY 2020
- 21.05.18. IDENTIFICATION OF SUCH BUSINESS WHICH BY REASON OF SPECIAL CIRCUMSTANCES IS, IN THE OPINION OF THE CHAIRMAN, URGENT AND REQUIRED TO BE TRANSACTED
- (A). TO CONSIDER A REQUEST FOR A GRANT TOWARDS SWIMMING POOL REFURBISHMENT FROM WEDMORE FIRST SCHOOL P.T.A.
- (B). TO CONSIDER A REQUEST TO SITE A CLOTHING BANK IN THE CAR PARK BY THE AIR AMBULANCE GROUP.
- (C). TO RECEIVE A STATEMENT CONCERNING A COMPLAINT
- 21.05.19. **ISSUES AND QUESTIONS RAISED BY COUNCILLORS** – Note: For information only as Resolutions can not be agreed at this agenda item
- 21.05.20. **FINANCIAL MATTERS**

- (a) Audit of accounts 24 March to 21 April 2020 – To receive a report from Cllrs Keen and Mulliner
- (b) To approve payment of invoices, including

<u>Payment</u>	<u>Payee</u>	<u>Details</u>	<u>Amount</u>
BACS	Arien Designs	Cycling signs at Blackford	£163.10
BACS	Clarity Copiers	Photocopy charges	£5.66
BACS	SW Councils	Investigation into HR complaint	£2016.00

21.05.21 CORRESPONDENCE – FOR INFORMATION

All correspondence will be recorded, a list circulated to members at the meeting and will be available if members wish to discuss or read any particular item. Any member wishing to view a particular correspondence item may also contact the clerk following the meeting.

Items of correspondence that the Chairman intends to discuss are in **bold**.

21.05.22 COMMITTEE REPORTS – For information

- Cemetery
- Facilities and Allotments
- Finance and General Purposes
- Housing
- Highways, Car Park & Brook
- Planning
- Footpaths and Green Issues

REPORTS FROM REPRESENTATIVES ON COMMITTEES – For Information

- IOW News
- Play Areas
- SALC
- Wedmore Playing Fields Management
- Village Halls
- Twinning

21.05.23. MATTERS OF REPORT AND ITEMS FOR NEXT MEETING

- a) Chairman
- b) Clerk
- c) Members

WEDMORE PARISH COUNCIL
Correspondence – Council Meeting 19th May 2021

Item	From Whom	Subject
a		ALL CIRCULATED